



BOYS & GIRLS CLUB
OF THE BEMIDJI AREA

BEMIDJI CLUBHOUSE



SCHOOL YEAR 26/27

BEMIDJI CLUBHOUSE SUPPLEMENTAL HANDBOOK

CLUB DAY

Program Dates

September 8 - May 28, Monday through Friday.

Program Hours

Mights: grades 1-3	2:40-6:00 PM
Juniors: grades 4-5	2:40-7:00 PM
Tweens: grades 6-7	2:40-7:00 PM
Teens: grades 8-12	2:40-7:00 PM

Membership Cost

Fees for Clubhouse members in grades 1-12 are covered by the Afterschool Community of Learners Grant for the 2026/2027 school year.

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Closures

The Club follows Bemidji Area Schools (ISD31) calendar for closures. Club leadership are in close communication with Bemidji Area Schools. In the event Bemidji Area Schools changes their schedule Club staff will review and revise our schedule as needed.

The Club reserves the right to change its hours and days of operation. If changes occur, families will be notified in advance.

Weather-Related Closings

The Club follows Bemidji Area Schools for weather-related closings:

- If school is canceled or dismissed early due to inclement weather, the Club will be closed.
- If afterschool activities are canceled, the Club will open until 4:30 p.m. to give families time pick-up.

Example General Daily Schedule

Healthy Snack	2:40 - 3:00 PM
Structured Activities	3:00 - 3:30 PM
Educational Program	3:30 - 4:00 PM
Movement Activities	4:00 - 5:00 PM
Specialty Programs	5:00 - 5:30 PM
Outside Movement	5:30 - 6:00 PM
Structured Activities	6:00 - 7:00 PM

Please see Family Handbook for more details on Club programs offered. The above is an example schedule, each age group schedules may vary based on staffing patterns, field trips, partner programs, etc.

All smiles when we are gardening!



DROP-OFF / PICK-UP

Transportation to the Club

- Gene Dillion: arrange with ISD#31 to have your child take the bus directly to the Clubhouse.
- Bemidji Middle and High School: You may arrange with ISD#31 to have your child take the bus from the Middle School to JW Smith and then walk to the Clubhouse.
- Lincoln & HorceMae: the Club has a private bus for 2026/2027, please arrange with Club staff.
- Schoolcraft, Aurora, Voyageurs, TrekNorth, and other schools: please contact ISD#31 transportation office for availability at 218-333-3225. Families will need to provide transportation for those unable to access ISD#31 routes.

Pick-up Procedure

Families of youth under the age of 12 are required to come into the Clubhouse and sign their child out. Members who are 12 or older may sign themselves out with parent/guardian permission. Members will only be released to authorized adults listed on their application forms, caregivers must inform Club staff ahead of time if another adult will be picking-up that isn't on the list.

All youth must be signed out with the time and name of the person picking up.

Late Pickups

- The Club day ends promptly at 6PM for members in grades 1-3 and 7PM for members in grades 4-12. You must pick up your child(ren) on time.
- A \$10 fee will be assessed for any late pick-ups for the first 15 minutes after their designated closing time. The fee increases to \$20 for any late pickups within the next 15 minutes.
- All late fees must be paid within seven days to maintain active membership status.
- If your child has not been picked up within 15 minutes after we close, we will call the numbers of authorized individuals who you have listed on your account.
- If we are unable to reach an authorized individual by 30 minutes after their designated closing time then Club staff will call law enforcement to provide a safe ride home for your child(ren).



GOOD TO KNOW

Smudging

Smudging is a cultural and traditional practice that involves the burning of sage, cedar, and/or sweet grass. We allow it as part of honoring and respecting Native cultural identity. Club members can choose to participate in smudging at the Clubhouse with caregiver permission. Participation is completely voluntary and conducted by an appropriate adult staff.

eGaming Space

The Clubhouse has an eGaming space, “The Portal”, for grades 4-12. The Portal’s focus is cultivating social and team based skills through in-house multiplayer games. The Portal also explores other tech-based careers, such as graphic design, computer programming, and video making.

Mental Health Support

The Club has a contract with a licensed mental health professional to supporting mental wellness for each age group at the Clubhouse. Dr. Sarah Cronin will run groups and support staff in their skills.

Extra Items

In the school year, we encourage families to please refrain from sending any toys or personal items as they will not be allowed inside the Clubhouse. Backpacks and personal items will remain in a designated location, all Club youth are offered a secure spot for their belongings.

Food Program

Food served for snacks will be prepared by in our commercial kitchen. If your child has any allergies or dietary restrictions, please let the staff know and we will work to accommodate your child's needs.

Technology

Phones/tablets are not allowed at the Clubhouse for grades 1-7, if members bring a phone/tablet it will be kept at the front desk. Youth in grades 8-12 are allowed to bring phones or devices to utilize them during specific staff designated times and limitations on what they can be used for. If being misused phones or personal devices will be taken until the end of the day.

Field Trip Guidelines

All field trips will be supervised by Club staff. Field trips are a privilege, and participation is at the discretion of Club staff even when permission has been given by a caregiver. A member who may have difficulty following Club rules may not be allowed to attend an off-site field trip. To help ensure that every youth has the opportunity to attend field trips, we will rotate based on age groups, attendance on past trips, and interest level of youth for each specific trip. Club staff will use the REMIND app to inform families of field trips and offer opt-out options for families.

Policies & Procedures

For all other policies and procedures please refer to the Family Handbook.

Opportunities to create unique art pieces!



STEM Challenges are a favorite!

