



**BOYS & GIRLS CLUB**  
OF THE BEMIDJI AREA

BEMIDJI CLUBHOUSE



# SUMMER 2026

**BEMIDJI CLUBHOUSE  
SUPPLEMENTAL HANDBOOK**

# CLUB DAY

## Program Dates:

June 9 - August 29, Monday through Friday.

## Program Hours:

7:45AM - 5:00PM

## Age Groups:

Mights: grades 1-3

Juniors: grades 4-5

Tweens: grades 6-7

Teens: grades 8-12

*The Club reserves the right to change hours/days as needed based on community situation as well as changes in our facility, capacity and professionals.*

## Example General Daily Schedule:

Structured Activities	7:45- 9:00 AM
Morning Meeting	9:00 - 9:30 AM
Movement Activity	9:30 - 10:00 AM
Morning Snack	10:00 - 10:15 AM
Reading Program	10:15 - 10:30 AM
Sports & Fitness	10:30 - 11:00 AM
Math Program	11:00 - 11:30 AM
Outside Movement	11:30 - 12:00 PM
Healthy Lunch	12:00 - 12:30 PM
Quiet Time	12:30 - 1:00 PM
Arts & Crafts Activity	1:00 - 1:30 PM
Specialty Programs	1:30 - 2:00 PM
Gross Motor Activities	2:00 - 2:30 PM
Literacy Program	2:30 - 3:00 PM
Healthy Snack	3:00 - 3:30 PM
STEM Program	3:30 - 4:00 PM
Structured Activities	4:00 - 5:00 PM

Please see Family Handbook for more details on Club programs offered. The above is an example schedule, each age group schedules may vary based on staffing patterns, field trips, partner programs, etc.

Outside is a favorite place to be for youth!



# DROP-OFF / PICK-UP

## Drop-off Procedure

Members can be dropped off and enter the building at 7:45 AM, parents/caregivers can send their child in or walk them in. Members cannot enter the building before 7:45 AM and may not linger in the parking lot, sidewalk, or Club property unsupervised.

## Pick-up Procedure

Families of youth under the age of 12 are required to come into the Club and sign their child out. Members who are 12 or older may sign themselves out with parent/guardian written permission. *All youth must be signed out with time and name of person picking up.*

## Late Pickups

- The Club day ends promptly at 5 PM for members. You must pick up your child(ren) on time.
- A \$10 fee will be assessed for any late pick-ups from 5:01-5:15 PM. The fee increases to \$20 for any late pickups from 5:16-5:30 PM
- All late fees must be paid within seven days to maintain active membership status.
- If your child has not been picked up within 15 minutes after we close, we will call the numbers of authorized individuals who you have listed on your account.
- If we are unable to reach an authorized individual by 5:30 PM, we will call law enforcement to provide a safe ride home for your child(ren).

# FINANCIALS

## Grant Funds

Fees for this program for youth in grades 1-12 are covered by a grant through Minnesota Department of Education for summer 2025.

This summer program is partially funded with a grant from the Minnesota Department of Education (MDE) using state funding, After-School Community Learning Programs. The contents of this summer program do not necessarily represent the policy of the U.S. Department of Education or the Minnesota Department of Education, and you should not assume endorsement by the federal or state government.

Cooling off on a hot summer day with a water color run!



# GOOD TO KNOW

## Digital Safety Training

Prior to using Club technology devices, members must complete a digital citizenship and technology safety training and annually thereafter. The Clubhouse has a eSports Lounge, the “Portal” which may require additional forms as needed.

## Personal Devices

Grades 1-7: no personal devices allowed. Must be kept behind the desk if they are brought.

Grades 8-12: select personal devices allowed during specific times. Youth are responsible for their personal device if they choose to bring it into the Clubhouse, Club is not responsible for lost, stolen, or damaged devices. Use of device is a privilege and may be lost at director’s discretion.

## Extra Items

In the summer months, we encourage families to provide a bag of extra clothes for youth to be kept behind the front desk. Families can send items such as change of clothes, swimsuit/towel, water bottle, etc. Please refrain from sending any toys or personal items as they will not be allowed.

## Food Program

Food served for lunch and snacks will be prepared by kitchen staff in our commercial kitchen. If your child has any allergies or dietary restrictions, please let staff know and we will work to accommodate your child’s needs. Members are allowed to pack a healthy lunch and it can be refrigerated. Food from home will only be able to be eaten during designated lunch times.

## Field Trip Guidelines

All field trips will be supervised by Club staff. Field trips are a privilege and participation is at the discretion of Club staff even when permission has been given by a parent or guardian. A member who may have difficulty following Club rules may not be allowed to attend an off-site field trip. To help ensure that every youth has the opportunity to attend field trips, we will rotate based on age groups, attendance on past trips, and interest level of youth for each specific trip. Club staff will use the REMIND app to inform families of field trips and offer opt-out options for families.

Field trips in summer may include: Lake Bemidji State Park, Headwaters Science Center, Eagle Vista Ranch & Wellness Center, Swimming at ISD Pools, area parks and playgrounds, and much more. Some field trips may require additional permission forms to be completed.

## Policies & Procedures

For all other policies and procedures please refer to the Family Handbook.

Teens volunteer at Great River Rescue!



Youth learn and practice archery skills!

