



**BOYS & GIRLS CLUB**  
OF THE BEMIDJI AREA

# **Child Care Assistance Program (CCAP)**

## **Frequently Asked Questions**



- Child Care Assistance Program (CCAP) provides financial help for families with low incomes to pay for child care.
- Eligible families can use CCAP to cover a portion of their child care costs in Beltrami, Cass, Hubbard and Clearwater counties. For other counties please inquire at the Club.
- Double check that you have all required paperwork before submitting to the county office of your residence. After 30 days after submitting application CCAP can deny your applications if you are missing any paperwork. You can still submit missing items at this point however the 30 days will restart.
- Refer to official CCAP application process for all requirements. You will be required to provide the following:
  - Proof of ID for each adult in the family
  - Proof of residence (physical address)
  - Each child's age and relationship to you
  - Citizenship or immigration status for each child
  - Allowable deductions (insurance premiums and child support)
- Parents/guardians are responsible to pay all program fees until we receive a confirmation letter from the county telling us your eligibility status.
- After CCAP eligibility is established, the Club will back date eligibility as authorized and any overpayment by the family will be refunded.
- You will be responsible for any remaining balance after CCAP has been applied. For instance, if the program cost \$28/day and CCAP covers \$22/day then you will be required to pay the remaining \$6/day.

Beltrami County Applications are available at the county building:  
616 America Ave | Suite 270 or via their website