

BOYS & GIRLS CLUB OF THE BEMIDJI AREA

CCAP FAQ

- CCAP stands for Child Care Assistance Program.
- Eligible families can use CCAP to cover a portion of their child care costs in Cass, Hubbard, Beltrami and Clearwater counties. For other counties please inquire at Club.
- It can take up to 30 days for CCAP to approve or deny your application.
- After 30 days CCAP can deny your application if you missing any paperwork. If this occurs you can still submit missing items but restarts your 30 days.
 - Start your application process NOW!
 - Double check that you have included all of the required paperwork before submitting to the county office of your residence.
 - Refer to official CCAP application process for all requirements.
 - You will be required to provide the following:
 - Proof of ID for each adult in your family
 - Proof of residence (physical address)
 - Each child's age and relationship to you
 - Citizenship or immigration status for each child
 - If applicable, school schedule and completion date for each adult
 - Allowable deductions (insurance premiums and child support)
- You will be required to pay the full amount until we receive a confirmation letter from the county telling us your eligible for the program and how much CCAP will cover.
- After CCAP eligibility is established, the Club will back date eligibility as authorized and any overpayment by the family will be refunded.
- You will be responsible for any remaining balance after CCAP dollars have been applied. For instance, if the program cost is \$22/day and CCAP covers \$18/day then you will be required to pay the remaining \$4/day.
- Beltrami County CCAP applications are available at the county building:
 - 616 America AVE Suite 270 or via their website.